

WINSHAPE HOMES
APPLICATION for PRIVATE PLACEMENT

5200 Buffington Road,
Atlanta, Georgia 30349
404-765-8003 or
1-800-232-2677 ext. 8003

The first step of applying for placement into the WinShape Homes program is to complete and sign this form. (290-2-5)

Copies of the following information must accompany this application for placement consideration:

- _____ Psychological Evaluation (within 12 months) [.09(2)(a)1]
- _____ School records including name and address of former school(s) [.08(5)(a)13]
- _____ Recent Photo (optional)
- _____ Documentation of current custody holder if other than natural parents (court order) [.08(5)(a)5]
- _____ Social History or Summary describing child's issues [.09(2)(a)1]

Child's Full Name:

_____ [.08(5)(a)1]

Sex(M) _____ **(F)** _____ **Birthdate** _____ **Grade in School** _____

Parent or Guardian's Name: _____ [08(5)(a)3]

Address of Guardian : _____

Telephone : _____ **Fax:** _____ **Cell:** _____

Guardian signature

Date submitted

over

WINSHAPE HOMES APPLICATION

Step 2:

Upon review of this application, if WinShape Homes feels child is an appropriate placement, an appointment for an interview will be made with the guardian and the child.

At this interview, the program's policies are described and the house parents introduced. A written placement agreement and medical release form will be signed before a pre-placement visit is arranged.

Copies of the following must accompany the child before a pre-placement visit can take place:

- _____ Insurance Information (including copy of Medicaid Card)
- _____ Birth certificate or appropriate record of birth
(must be legible) [.08(5)(a)6]
- _____ Social Security card (or copy of card)
- _____ Medical History (i.e. copies of old check-ups, etc.) [.08(5)(a)11]
- _____ Physical (within 12 months and must include CBC, urinalysis, and vision/hearing screening)
- _____ Immunization Records [.08(5)(a)11]
- _____ School Eye/Ear/Dental Form [.08(5)(a)11]
- _____ Dental Records [.08(5)(a)11]

Step 3:

After the pre-placement visit, WinShape will be in contact with the guardian to evaluate placement and establish goals.